



St Andrew's CE VC Primary School
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Headteacher: Mrs H Green

22nd May 2020

Dear Parents and Carers,

This letter is an update on our school reopening as well as some actions that we need you to take.

As the situation currently stands schools in England will be re-opening for pupils in Reception, YR1 and YR6 from the week beginning June 1st.

We have worked diligently to make St. Andrew's as safe a place as possible whilst social distancing is necessary. As part of this we have conducted thorough risk assessments which have identified steps that we can take to reduce risk to pupils and staff from COVID-19 infection.

These steps will mitigate the risk, not eliminate it, but we would not be opening at all if we didn't believe we could manage this risk to an acceptable level.

Please see below details of St. Andrew's re-opening.

- The school will re-open the week beginning **Monday 1st June for children of Key Workers**
- The school will re-open the week beginning **Monday 8th June to children in Reception, Yr1, YR6.**

Reception/YR1 pupils will be in school Tuesday – Thursday.

Tuesday: 8:40 – 2:50pm

Wednesday: 8:40 – 2:50pm

Thursday: 8:40 – 1:50pm

Year 6 pupils will be in Tuesday – Friday morning.

They will be split into 2 'Bubble' groups (Bubble A will be with Mrs. Woodcock, Bubble B will be with Mr. Manning)

Tuesday Bubble A 8:50 -3:00pm; Bubble B 9:00 – 3:10pm

Wednesday: Bubble A 8:50 -3:00pm; Bubble B 9:00 – 3:10pm

Thursday: Bubble A 8:50 – 2:20pm; Bubble B 9:00 – 2:30pm

Friday: Bubble A: 8:50 – 12:00pm; Bubble B 9:00 – 12:10pm

Children of Key workers will be in Monday – Friday 8:30 -3:20pm

ACTION: What we need you to do:

- It is vital that you inform the school that your child will be attending, as we can only plan for known numbers of children. For those parents who are yet to make a decision, or who only need provision for certain days, please **inform the school ASAP; by the end of the day (Key Worker children) or by June 1st (Reception/YR1/YR6) at the very latest.**

What you also need to know:

- Our capacity to provide this provision is very limited due to constraints of the physical space and staff numbers. Please only use the Key Worker provision if absolutely necessary. If numbers increase for Key Workers then please be aware that it may be necessary to reduce the days that the other year groups are attending due to our obligations to that group of parents and carers. In the event of staff illness the school could close to certain year groups or the whole school with immediate effect.
- Children can wear non-uniform, but in any case should wear trainers/comfortable footwear to be active in. Clothes need to be washed daily with fresh clothing for the start of every new day.
- Children need to bring in a packed lunch with a filled water bottle, however if your child is entitled to free school meals then they will receive a packed lunch provided by the school kitchen. There will be no hot meal provision. Packed lunches can be ordered at the normal price.
- Your child must not bring in any unnecessary items from home.
- Your child will not need a PE kit, so the only bag they bring in is the one containing their lunch.
- Your child must have a filled water bottle. They will also need a drink for their lunch so 2 filled water bottles are preferable.
- Each group of children now referred to as a Bubble will have their own start and finish times, note that these will be different for each Bubble. If you have children in more than one Bubble an email will be sent informing you of the time you will need to collect both children.
- In class each child will have their own table to sit at with their own pot of resources. They will sit at the same table each day.
- Playtime and lunchtime will be at the same time. Children will eat their packed lunch in their classroom. Outside play will be in zoned areas. Each Bubble will play in their zoned area for that day. Bubbles will rotate around the zoned areas during the week. Playtime resources will be wiped over at the end of each day before the next Bubble uses them.
- Children will sanitise their hands on entry into the school playground. They will wash their hands before playtime; sanitise their hands after playtime; wash their hands before lunch; sanitise their hands after lunchtime play; wash their hands once during the afternoon session (except Thursday) and will sanitise their hands before leaving the playground to go home.
- Parents will not be allowed into the school playground at the start or end of the day. Any important messages will need to be emailed before the child comes to school or a phone call made.

- If your child appears to have any symptoms however mild of COVID-19 they are not in any circumstances to come into school. If the school suspects symptoms of COVID-19 or your child is suffering from any other illness, they will be withdrawn from their Bubble and put into a separate isolation room until you can collect them. A member of staff wearing PPE will sit with them until your arrival. Please arrive promptly to collect your child, as their supervision will remove a member of staff from other duties.
- You must strictly comply with the drop off and pick up times for your child's Bubble, we do not want parents waiting outside the school gate. Please bring your child at the specified time and wait on the lines along the front of the school, 2 metres apart. A staff member (Mrs. Green or Mrs Spiers) will be in the playground to greet your child once they have been called in. The same process applies for the end of the day.
Please see link for video showing you how the school will look on re-opening and the start and end of day procedures.
<https://drive.google.com/drive/u/2/folders/1CO4O6KeqhlCuN7QM8z5Grd3KJrX0w6JQ>
- As we are still in a pandemic situation it is important that all families continue to adhere to the advice given by the government. Staff have been protecting themselves and their families for the last 8 weeks – your support in following the 2 metre social distancing rule and not mixing with other households is appreciated in protecting all in the St. Andrew's community.

Please click on the link to fill in the form stating you have read the above information. This needs to be received by St. Andrew's before your child can start back at school.

<https://tinyurl.com/ycw4xbqb>

Best wishes



Helen Green

