



St Andrew's CE VC Primary School
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Headteacher: Mrs H Green

13th July 2020

Dear Parents/Carers and Pupils,

I am really pleased to inform you that all pupils are being invited back into school in September. However, in order for this to happen certain practises need to be put in place.

Please see below some of the actions we will be putting in place, as well as some actions we will need you to take.

We have worked diligently to make St. Andrew's as safe a place as possible. As part of this we have conducted thorough risk assessments which have identified steps that we can take to reduce risk to pupils and staff from COVID-19 infection.

These steps will mitigate the risk, not eliminate it, but we would not be opening at all if we didn't believe we could manage this risk to an acceptable level.

Tuesday 1st and Wednesday 2nd September will be INSET days and the school will be closed to children.

St. Andrew's Primary will re-open on Thursday 3rd September for all children. Children to wear their school uniform Thursday and Friday of this week.

When your child returns on Thursday 3rd September they will be with their current year teacher. They will enjoy a whole day with that teacher. On Friday 4th September they will have a "Move Up" morning and will be with their new class (in some cases eg YR3/YR5 will be with their new teacher). Friday afternoon they will return to their current teacher to have a fun afternoon celebrating a return to school and the end of the academic year.

On Monday 7th September they will be in their new class.

On our return in September we have to ensure that pupils have minimal mixing.

ACTION: What we need you to do:

- Inform the school if you require wrap around care ie Breakfast Club, After School Club.
- Watch the video about dropping off your children to school and school pick up. This can be accessed on our school learning platform on our school website.
- Be punctual when dropping off your children and picking them up.
- Inform us straight away if your child is displaying symptoms of COVID 19.

What you also need to know:

- Social distancing will not need to happen amongst the children within their own Bubble.
- Staff will still be social distancing.
- St. Andrew's Bubbles will be: Reception/YR1/YR2; YR3/4; YR5/6.
- Children will wear school uniform Monday – Wednesday. Thursday and Friday they will wear their PE kit (except the first week back when they will wear their school uniform).
- PE kit should consist of white t-shirt, black shorts/joggers, sweatshirt and trainers. PE sessions will be outside as much as possible either on the school field or playground, so trainers are preferable to daps.
- School meals will be provided, however this will be a reduced menu (please see attached sample menu).
- Reception/YR1/2 will eat their lunch in the school hall; YR3/4 and YR5/6 will eat their lunch in their classrooms.
- Your child must not bring in any unnecessary items from home.
- Your child can bring in one bag from home that will contain their packed lunch (if applicable) and 2 water bottles, plus mid- morning snack (KS2). This bag must not have anything attached to it.
- Please be reminded that a mid- morning snack should be a piece of fruit or raw vegetable.
- There will be no whole school Collective Worship.
- Each group of children now referred to as a Bubble will have their own start and finish times, note that these will be different for each Bubble.

Start of the day

YR6 plus any younger siblings 8:30am
YR5 group A plus any younger siblings 8:35am
YR5 group B plus any younger siblings 8:40am
YR3/4 group A plus any younger siblings 8:45am
YR3/4 group B plus any younger siblings 8:50am
YR1/2 plus any younger siblings 8:55am
Reception 9:00am

End of the day

Reception/YR1/YR2 plus any older siblings 3:00pm
YR3/4 plus any older siblings 3:10pm
YR5/6 3:15pm

For those children in YR3/4 and YR5/6 you will be emailed which group your children are in.

- Playtime and lunchtime will be at the same time. Outside play will be in zoned areas. Each Bubble will play in their zoned area for that day. Bubbles will rotate around the zoned areas during the week. Playtime resources will be wiped over at the end of each day before the next Bubble uses them.
- Playtime and lunchtime sessions will be outside as much as possible. Please ensure your child has wellies in school at all times and a waterproof jacket, as light rain will not stop us going outside.
- Children will sanitise their hands on entry into the school playground. They will wash their hands before playtime; sanitise their hands after playtime; wash their hands before lunch; sanitise their hands after lunchtime play and will sanitise their hands before leaving the playground to go home.
- Children will also be reminded about washing their hands after using the toilet.
- Parents will not be allowed into the school playground at the start or end of the day. Any important messages will need to be emailed before the child comes to school or a phone call made.
- Breakfast club and After School club will be provided. However children will have to play either in their family groups or their class Bubble groups. Please see separate letter enclosed.
- Due to current restrictions and having to ensure minimal mixing of pupils there will be no Enrichment clubs eg netball, football, origami, Lego etc for term 1.
- If your child appears to have any symptoms however mild of COVID-19 they are not in any circumstances to come into school. If the school suspects symptoms of COVID-19 or your child is suffering from any other illness, they will be withdrawn from their Bubble and put into a separate isolation room until you can collect them. A member of staff wearing PPE will sit with them until your arrival. Please arrive promptly to collect your child, as their supervision will remove a member of staff from other duties.

You must strictly comply with the drop off and pick up times for your child's Bubble, we do not want parents waiting outside the school gate. Please bring your child at the specified time and wait on the lines along the front of the school, 1 metre apart.

- A staff member (Mrs. Green, Mrs Spiers or Mrs. Sharp) will be in the playground to greet your child once they have been called in. The same process applies for the end of the day.

Please see link for video showing you how the school will look on re-opening and the start and end of day procedures.

<https://drive.google.com/drive/u/2/folders/1CO4O6KeqhlCuN7QM8z5Grd3KJrX0w6JQ>

- As we are still in a pandemic situation it is important that all families continue to adhere to the advice given by the government.

Please ensure you carefully read the above to ensure you have full understanding of our whole school re-opening processes.

Kind regards



Helen Green